

Occupational Guidance and Preparation Curriculum Middle School

#81 Follows directions and observes regulations	# 82 Recognizing the importance of attendance	# 83 Importance of Supervision
<p>1. Perform a series of tasks responses to written instructions.</p> <ul style="list-style-type: none"> • Practice writing instructions instead of signing • Post written instructions in the dormitory. • Use small white boards to practice writing instructions. • Post regulations in the dormitory. <p>EMPHASIS: Add more written instructions instead of always signing the instructions.</p>	<p>1. The student will understand the importance of good attendance and punctuality.</p> <ul style="list-style-type: none"> • Role play • Use school attendance policy • Have speaker from a business in the area come in and talk about their attendance policy • Collect different policies from business and compare them. <p>2. Student understands how to get to work.</p> <ul style="list-style-type: none"> • Look at bus schedules • Review public transportation options. <p>3. Use alarms to get up without reminders.</p>	<p>1. Student understands the roles and responsibilities of supervision.</p> <ul style="list-style-type: none"> • Students are organized into teams to complete a dorm activity. The students take the role of the boss/leader and has to work with the team. <p>2. Student can follow a boss/leader's instructions.</p> <ul style="list-style-type: none"> • Role-play how to follow directions. • Role-play the different responses, positive and negative to bosses' instructions. • Invite a guest speaker to talk about issues between boss and employee. • Captioned videos <p>3. Discuss the different roles of the boss and the employee.</p>

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# 84 Occupational Safety	# 85 Works well with others	# 86 Meet demands for quality work.
<p>1. Identify potential safety hazards on the job.</p> <ul style="list-style-type: none"> • Show students where alarm boxes are located. • Students visit different locations on campus. • Bring in guest speaker from OSHA • Post safety signs <p>Show safety videos</p>	<p>1. Identify reasons for working with others.</p> <ul style="list-style-type: none"> • Give students opportunities to work together in cooperative activities or chores. • List the benefits of working with others. • Team building activity (Field trip to Adventure Woods) <p>2. Complete a dorm task where students have to work together. Follow up with a discussion on the personal dynamics. What went well? What did not?</p>	<p>1. Identify minimum quality standards for various jobs.</p> <ul style="list-style-type: none"> • Identify standards for the jobs that students would like to get. • Bring in a guest speaker on quality control. • Show students evaluations from different jobs. • Create a quality control checklist for dorm chores.

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# 87 Work at a satisfactory rate.	76. Make realistic occupational choices.	78. Identify occupational aptitudes
<p>1. Identify the need for performing jobs at a satisfactory rate.</p> <ul style="list-style-type: none"> • Show students different job evaluations from businesses. • Students discuss the reason why rate of work is important. <p>Rate of work is included in student's chores. (Time Limit to get jobs done.</p>	<ol style="list-style-type: none"> 1. Expose students to jobs of interest. 2. Obtain specific information about jobs of interest. <ul style="list-style-type: none"> • Students list desirable jobs and gets information about each. 3. Obtain observational information about jobs of interest through participation (e.g., work samples, job tryouts). 	<ol style="list-style-type: none"> 1. Identify different aptitudes necessary in the performance of various jobs. 2. Identify your personal aptitudes. 3. Identify the personal aptitudes necessary for a preferred job.